

CHRISTOPHER ROBIN'S LEARNING CENTRE INC.

Returning during a Pandemic: Procedures and Protocols

This is an outline of our procedures and protocols. This will be a living document and edited based on Public Health recommendations and best practice. Any updates will be communicated with CRLC families as they are made. During a pandemic time, our focus is on the physical and emotional safety of our families and our staff.

Preparing for your child's return to daycare:

- Watch our return to school video
- Review our Social Story
- Please send us a picture of your family to post in our class (crlc4685208@gmail.com)
- Please leave personal toys at home or in the car.
- Please limit items brought into the centre (to limit cross contamination)

Hours of Operation:

Effective September 8,2020, centre hours will be adjusted to 7:30am -5:30 pm to allow our staff/educators time to prepare and sanitize their rooms both morning and evening. *The goal is to gradually return to normal hours as we progress through the pandemic, yet always in accordance with Public Health Guidelines.*

Drop offs and Pickups: *This will require a lot of patience and time.*

In an effort to limit person to person contact, the centre will now be divided into 3 bubbles which we will refer to as houses. Piglets House will refer to the infant and toddler rooms. Eeyore's House will refer to the large room in front to the left (Preschool Room). Tigger's House will comprise the 3 rooms on the right side of the building (Playschool/JR. K). The educators will be divided into teams and will not leave their designated "house". Educators will take their breaks in their houses during quiet time. Children will remain in their "house" and will not be permitted to change rooms throughout the day.

Parents will **not be** permitted to enter the building. During drop off and pick up, we ask that caregivers and children respect the 2m(6ft) rule if socializing in the parking lot. On arrival, families will be greeted outside the main entrance of the centre by our inclusion coordinator /screener.

The inclusion coordinator/ screener will escort your child to their designated classroom.

Sanitizing mats will be placed at the screening stations and back doors.

During pick up, we ask that you ring the bell, call, or text to advise of your arrival and an educator will bring your child to meet you. Please note centre hours have been adjusted to 7:30am -5:30pm to allow educators time to prepare and sanitize their rooms both morning and evening. *The goal is to gradually return to normal hours as we progress through the pandemic yet always in accordance with Public Health Guidelines.*

Screening Process: We ask (where possible) one parent/caregiver be designated to do drop off and pick up.

Parents/Guardians are asked to fill out the online questionnaire found on our website at crlcinc.org or our Facebook page each day before arriving at care. Should you forget, it can be filled out at arrival. **This is required by Public Health.** *Refusal to fill out the form may impact your child's ability to attend care.*

A screener will take the child's temperature using a no contact forehead thermometer at arrival. If the child is cleared to attend for the day the child will enter the centre with the screener and will wash their hands using soap and warm water for a minimum of 20 secs. before entering their room. (teachers will aid where necessary).

All staff/educators will be required to undergo the same screening process prior to beginning work and daily as well as signing that they agree to follow the current Public Health standards.

While visitors to CRLC are rare. They will also be required to fill out the questionnaire and consent to having their temperature taken before being granted admittance. (Health professionals i.e. physio, EIBI, NS Power, Repair or Delivery people etc.)

Staff Uniform:

Educators will attempt to limit physical contact with children where possible. Recognizing that children do need physical contact and comfort, when close contact is required (injury, feeding etc.) we will take extra safety measures.

The use of masks is now mandated by Public Health. All Staff at CRLC will continue to wear their masks daily as we have done throughout. All educators in direct contact with children will be provided with face shields to use, while there are active cases in the province, when they are unable to maintain appropriate social distance and/or during close contact events i.e., diaper changing, applying sunscreen, serving meals). Children aged 2 years and up are encouraged to wear a mask daily. We ask that families please ensure masks are labelled with your child's name (they will be stored in a sealed bag during meal and rest times and sent home with the child at the end of the day to be laundered at home and returned). **Public Health does not recommend masks for children under the age of 2 years.**

Sanitation Processes:

We will be abiding to what is mandated by Public Health during this Pandemic time.

All staff/educators are to wipe down high touch areas several times a day and after each use (ie. tabletops), with a Public Health approved cleaner. Toys will be washed with Sabre (a peroxide based cleaner, disinfectant, sanitizer at least twice daily). All other areas will be cleaned with Enviro Cloths from Norwex throughout the day.

Toys have been limited and will be disinfected at minimum twice daily; toys will be substituted with others while cleaning is in progress.

Mopping of all areas will happen at minimum twice throughout the day including hallways & bathrooms. (rest time and end of day)

A schedule is posted in each classroom and will be shared with parents on request.

Bedding will be done at our regular schedule; blankets will be stored folded within the cot so as not to contact other cots. Cots and cribs will be wiped down daily.

Backyard sanitation will be done as needed. (end of day at minimum)

(During the high case phase, each House may have a designated cleaner who will follow a routine of cleaning inside toys while the children are outside and outside toys while the children are inside)

Children's Items:

All items need to be brought in a zip lock bag with your child's name marked on it. Ideally please provide the following items which will remain at the centre, 2 complete changes of clothes, one sweater, one pair of rubber boots, one pair of indoor shoes, one rain suit (splash pants/jacket). Please limit the number of items being brought into the centre each day.

Please clearly label diapers and wipes.

We ask that you refrain from bringing outside food into the centre. In the case of allergies/special diet please ensure the items are clearly marked and in original packaging or a container which can be easily sanitized.

HiMama/Communication:

Communication is key and even more so during a Pandemic. As you are dropping your child off, we ask that you be mindful of time as others are waiting to come into the centre.

We are asking all families to download the HiMama parent app (it is free) so that we can have communication and be able to send you photos and updates throughout the day as we ease back to our new normal.

Room set ups:

All rooms are being set up to reflect as much of a safe relating space as possible. Children will not be expected to social distance during play while within their bubble however, we will be encouraging social distancing at meal and bathroom time. Visits between "houses" will not be permitted.

Staff who are required to cross houses (Directors, Inclusion Coordinator, Cook,) will be required to wear appropriate PPE (mask,) and to limit time and direct contact with children within the house.

Nap time cots will be spaced as far apart as possible and children will maintain a feet to feet or feet to head position to support as much social distancing as possible.

Backyard Play/Community Walks:

Outside play areas will be designated for each "house" and toys and equipment sanitized at the end of each day. The Piglets and Roos will use the infant playground The Eeyores will use the pavement. The Tiggers, Rabbits and Owls will use the back playground. Schedules will be adjusted, and proper distancing procedures will be followed to ensure there is no cross over of groups when entering and exiting to the outdoor play spaces.

Where appropriate, Houses may choose to go on a walk in the Cul De Sac provided they are able to maintain appropriate social distance.

Please note, this is a living document and will change and evolve as numbers increase, seasons change and in accordance with direction from Public Health and/or the department of education and early learning. Parents will be notified of all updates via HIMama and Social Media channels.